

PRIVATE WATER SOURCE OPERATOR LICENSE APPLICATION

INSTRUCTIONS: A separate application ***submitted in duplicate*** is required for ***each place of business***. The fee for each ***renewal*** or ***new*** application in the sum indicated below payable to the **Department of Health Services** must accompany this application. Unsigned or incomplete applications cannot be processed. **For renewal applications**, please indicate the license number on the top right-hand corner of your check and on this application. Please submit applications in duplicate, fee payment, and any additional information to:

Department of Health Services
Food and Drug Branch
P.O. Box 942832
Sacramento, CA 94234-0006

2003 Fee: ☐ \$442.17 (PCA Code 85125)

Type of application (check one): ☐ Renewal ☐ New ☐ Amended If renewal, specify license number: _____

Name of firm		DBA (if appropriate)		
Address of actual source (number, street)		City	State	ZIP code
				Telephone number ()
Mailing address (if different from above) (P.O. Box)		City	State	ZIP code
				Emergency telephone number ()
County where source(s) is located	Person responsible for operations		Correspondent	

TYPE OF SOURCE: (Check one.)

☐ A—Drinking ☐ D—Mineral ☐ G—Spring
☐ H—Artesian Well ☐ L—Well ☐ M—Other (describe): _____

FOR RENEWAL APPLICATION ONLY:

Do you sell water at retail in bulk from these premises? ☐ Yes ☐ No
 Do you sell water in bulk to other firms to package or distribute? ☐ Yes ☐ No
 Do you distribute water in bulk at retail to customer containers or bulk water systems? ☐ Yes ☐ No
 Do you package water for distribution? ☐ Yes ☐ No

List name(s) of businesses you provide water to: (Attach a separate sheet of paper if more space is needed.)

Were any changes made from the previous application (*renewal application only*)?☐ Yes ☐ No If yes, please explain.

Type of ownership

☐ Partnership ☐ Corporation ☐ Association ☐ Individual/sole proprietorship ☐ Other (describe) _____

If an individual or sole proprietorship:

Name of individual or sole proprietor

Name of business entity (DBA)

If a partnership or other unincorporated association:

Name of each partner or member

Name of the partnership or association

If a corporation:

Name of corporation

Name of state of incorporation

Name of each corporate officer and corporate director

Title of each corporate officer and corporate director

The Food and Drug Branch **must be notified** of any change in the above information. If any changes were made, explain on a separate sheet.

Under penalty of perjury, under the laws of the State of California, the person whose signature appears below certifies and says that: (1) he/she is the applicant, or one of the applicants, or an executive officer of the applicant corporation, named in the foregoing application, duly authorized to make this application on its behalf; (2) he/she has read the foregoing application and knows the contents thereof and that each and all statements therein made are true; (3) no person other than the applicant or applicants has any direct or indirect interest in the applicant's business to be conducted under the license for which this application is made; and (4) all supplemental statements are true and accurate.

Signature of applicant

Date



Name of applicant (please print)

Title of applicant

California Department of Health Services
Food and Drug Branch
Water Licensing Desk (MS-357)
P.O. Box 942732
601 North Seventh Street
Sacramento, CA 94234-7320
(916) 323-4774

PROCEDURE FOR OBTAINING A PRIVATE WATER SOURCE OPERATOR LICENSE

California Health and Safety Code (H&SC), Sections 111070 through 111195, include provisions that require a private water source operator in California to obtain a license issued by the Department of Health Services' Food and Drug Branch (FDB). The following describes what you must do to help us issue your license as quickly as possible:

LICENSE APPLICATION

Submit a completed application form in duplicate to the address shown on the application together with the required fee (nonrefundable). The license is valid for one calendar year and expires on December 31. The business address must be that of **the source**, not that of the corporate headquarters. The mailing address can be either that of the source, corporate headquarters, or the firm's branch office (the license will be mailed to the mailing address). Any incomplete and/or illegible application will be RETURNED to the applicant, which would result in a significant delay in the processing of that application.

FDB will perform an on-site inspection of the source before a license is issued to assure that the source meets the requirements specified in state and federal laws. Please contact one of the nearest FDB offices (see page 4) for a phone number to call for an appointment for inspection.

NOTE: Submit the information specified below (items 1 through 5) in duplicate to a Food and Drug Investigator at the time of inspection of the subject source. Each well, bore hole, or spring (or a spring water collection system) on the premise will be evaluated separately for suitability.

INFORMATION REQUIRED AT THE TIME OF INSPECTION

1. Information from a licensed (or certified) hydrogeologist, geologist, engineering geologist, or hydrogeological engineer:
 - Description of the exact source location (if possible, with GPS data); and a detailed map (if not available, a drawing) showing the boundary and the location of the natural spring (if applicable), bore hole (if applicable), well (if applicable), buildings, storage tanks, and piping. If sources are separated by more than one-half mile in distance, a separate license will be needed for each source.
 - A review of the hydrogeology surrounding the site including a description of the vertical and horizontal extent of the source aquifer.
 - Information on the recharge area or zone of influence of the subject source that identifies and evaluates the actual and potential sources of contamination.
 - Details of the source development: description and/or diagrams of the method of construction, collection, or catchment of source water, storage facility, conveyance and loading systems, underground piping map, and treatment systems used. All equipment must have documented proof that they have been approved for potable water use.
 - If ground water (e.g., spring water, artesian well water, well water), evidence (e.g., microscopic particulate analysis) that it is not under the direct influence of surface water as defined in 40 CFR 141.2.
 - Substantiating information that the source designation (e.g., "spring," "artesian well," "well," "mineral water") meets the definition for these terms as indicated in H&SC, Section 111175 and 21 CFR, Section 165.110(a)(2)(vi).
2. Information from the local health agency or other approval authority:
 - Copy of well (bore hole) driller's report and/or well (bore hole) log; well (borehole) sealing diagram; certificate or permit for satisfactory well construction from the pertinent local agency (e.g., county).

- Sanitary appraisal report for the well or spring.
 - A written document or statement that the source development is in compliance with the California Environmental Quality Act: e.g., "no concern" or "negative declaration."
3. Samples for testing:
- All testing must be done after completion of the entire system (e.g., well drilling, piping, installation of storage tanks, loading system).
 - If multiple sources feed into a common distribution system, only the samples from the common system need to be tested, provided that the sources have already been licensed. For a new license, however, each source must be analyzed separately.
4. Analytical tests required (Please contact Water Licensing Desk at 916-323-4774 for the list of substances to be analyzed.):
- General chemical, physical, and radiological quality of water as required by the federal quality standards for bottled water and H&SC, Sections 111080, 111150, and 111155, and 21 CFR Part 129 (Group I, II, III, and IV of the list). The test results should be valid for one year from the date of analysis.
 - Bacteriological quality of water as required by the federal quality standards of bottled water (Group IV).

NOTE: *All testing must be done by a California certified water laboratory (please contact the California Environmental Laboratory Accreditation Program at (510) 540-2800 for the list of locations/phone numbers of certified laboratories) or by a laboratory certified by the United States Environmental Protection Agency (USEPA). Testing done by a laboratory approved by the primary enforcement authority in states which have been granted primacy by the USEPA is also acceptable pursuant to H&SC, Section 111165.*

5. If your source is a spring and the spring water is extracted from a bore hole(s), you must provide the following information as well:
- An explanation why a bore hole(s) is used;
 - Evidence, including actual data, that: (1) water flows naturally to the surface of the earth at the spring; (2) spring water collected from the bore hole is from the same underground stratum as the natural spring, as shown by a measurable hydraulic connection (using a hydrogeologically valid method such as the pump test, dye test) between the bore hole and the natural spring; (3) water from the bore hole has all the physical properties, before treatment, and is of the same composition and quality as the water that flows naturally to the surface of the earth (i.e., natural spring).

NOTE: *Any new drilling or redeveloping of a licensed source will automatically trigger the revaluation and reinspection of the source. You must contact one of the nearest FDB offices (see the list attached) for reinspection of the source before using it. Further, if the newly drilled source is separated by more than one-half mile in distance from the existing/licensed source, a separate license will be needed.*

FOOD AND DRUG BRANCH OFFICES

FDB Water Licensing Desk
P.O. Box 942732
601 North Seventh Street (MS-357)
Sacramento, CA 94234-7320
Telephone: (916) 323-4774
FAX: (916) 322-6326

FDB Los Angeles Office
1449 West Temple Street, Room 224
Los Angeles, CA 90026
Telephone: (213) 580-5720
FAX: (213) 580-5750